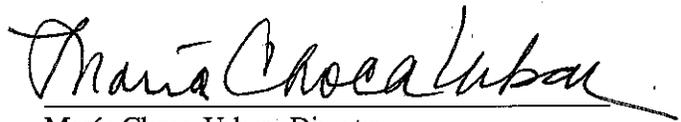


MARCH 21, 2013

NOTICE

There will be a meeting of the **Cook County Land Bank Authority Board of Directors on Wednesday, March 27, 2013** at the hour of **8:30 A.M.** in the 35th Floor East Conference Room, George W. Dunne Cook County Administration Building, 69 West Washington Street, 60602 to discuss the development of the organization and its operations.



María Choca Urban, Director
Cook County Planning & Development

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| Members: | Commissioner Bridget Gainer | Cook County Commissioner, District 10 |
| | Mayor Nicholas J. Helmer | City of Prospect Heights |
| | Mayor John A. Ostenburg | Village of Park Forest |
| | Mayor Jeff Sherwin | City of Northlake |
| | Lawrence Grisham | City of Chicago |
| | Herman Brewer | Cook County Bureau of Economic Development |
| | Calvin Holmes | Chicago Community Loan Fund |
| | Carl A. Jenkins | Harris N.A. |
| | Peter M. Friedman | Holland & Knight |
| | Sarah L. Ware | The Carter Ware Group, Inc. |
| | Stephen Porras | Axia Development |
| | James Planey | Lee and Associates |
| | Emy Brawley | Openlands |
| | Julie Dworkin | Chicago Coalition for The Homeless |
| | Reverend Dr. Reginald J. Saffo | United Faith Missionary Baptist Church |

Cook County Land Bank Authority Board of Directors
March 27, 2013
9:00 a.m. – 3:45 p.m.
69 W. Washington, 35th Floor Conference Room

Agenda

- 9:00 – 9:15 a.m.** **Welcome and Introductions (Herman Brewer, Bureau of Economic Development)**
- 9:15 – 9:30 a.m.** **Cook County Land Bank Authority Background on Process (Commissioner Bridget Gainer)**
- 9:30 – 11:00 a.m.** **Land Bank 101 Presentation (Sara Toering, Center for Community Progress)**
- 11:00 – 11:15 a.m.** **Charge to the CCLBA Board (President Toni Preckwinkle)**
- 11:15 – 12:00 p.m.** **Open Meetings Act Training (Sara Hynes, States Attorney's Office)**
- 12:00 – 12:30 p.m.** **Ethics Training (MaryNic Foster, Board of Ethics)**
- 12:30 – 1:15 p.m.** **Lunch**
- 1:15 – 2:00 p.m.** **Board Organization Discussion**
- a. Selection of a Chair and Possibly Other Officers (15 mins.)
 - b. Committee Structure – Executive Search Committee (ad hoc) (15 mins.)
 - c. Meeting Schedule – when/frequency, location, duration, time (15 mins.)
- 2:00 – 3:30 p.m.** **Staffing Discussion**
- a. Contract Employees vs. Cook County Employees (States Attorney's Office and Bureau of Human Resources) (15 mins.)
 - b. Executive Director Job Description (30 mins.)
 - c. Define Search Process/Identify Prospective Search Firms (15 mins.)
 - d. Organization Description (30 mins.)
- 3:30 – 3:45 p.m.** **Attorney General Proposal Presentation (María Choca Urban, Department of Planning and Development)**
- 3:45 p.m.** **Wrap-Up and Adjournment**