

AGENDA

**Meeting of the Cook County Board of Commissioners
County Board Room, County Building
Tuesday, June 19, 2012, 10:00 A.M.**

**PRESIDENT
JUDICIAL ADVISORY COUNCIL**

PROPOSED INTERGOVERNMENTAL AGREEMENT

ITEM #1

Transmitting a Communication, dated May 9, 2012 from

JULIANA STRATTON, Executive Director, Judicial Advisory Council

requesting authorization for the President to execute an Intergovernmental Agreement between the County of Cook and the City of Chicago, to provide funds for the City's Once Summer Chicago program which provides recreational and employment opportunities to at-risk youth in the City of Chicago

This intergovernmental agreement, in the amount of \$145,000.00, will assist in providing recreational programs and employment for 178,000 at risk youth in the City of Chicago during the summer of 2012.

The State's Attorney's Office has approved as to form.

Estimated Fiscal Impact: \$145,000.00. Funding period: June 1, 2012 through May 31, 2013. (205-818 Account).

The Budget Department has received all requisite documents and determined the fiscal impact on Cook County, if any.

COMMISSIONERS

PROPOSED ORDINANCE AMENDMENT

ITEM #2

Submitting a Proposed Ordinance Amendment sponsored by

LARRY SUFFREDIN and JOAN PATRICIA MURPHY, County Commissioners

PROPOSED ORDINANCE AMENDMENT

AMENDMENT TO THE COOK COUNTY ASSESSOR SPECIAL REVENUE FUND

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 2 Administration, Article IV Officers and Employees, Division 7 Assessor, Section 2-317 of the Cook County Code is hereby amended as follows:

Sec. 2-317. - Assessor Special Revenue Fund

(a) *Short title, purpose.* This section shall be known and may be cited as the Assessor Special Revenue Fund ("ASRF") Ordinance. The intent of this ordinance is to create a special revenue fund from revenues derived by the efforts of the County Assessor to generate revenue from marketing previously unutilized commercial opportunities related to, but not limited to, the Assessor's Website, Assessor Database, and Assessment Notices.

(b) *Definitions.*

Assessor Database means an electronic database maintained by the County Assessor's Office containing property identification numbers, address information, property characteristics for all parcels in Cook County for the purposes of real estate taxation, and includes, but is not limited to, the County Assessor's GIS data.

Assessor Websites mean any current or subsequent sites, websites, Internet pages, and/or web pages of the Offices of the Cook County Assessor, with the respective Internet addresses and/or subdomains of: www.cookcountyassessor.com.

Assessment Notices means any and all notices required pursuant to the Illinois Property Tax Code.

(c) *Assessor Special Revenue Fund.*

(1) Beginning on or before March 1, 2010, the Comptroller shall create a special revenue fund to be entitled the "Assessor Special Revenue Fund." The revenue collected by the Assessor from marketing previously unutilized commercial opportunities related to, but not limited to, the Assessor's Website, Assessor Database, and Assessment Notices shall be placed in such special fund for the Assessor to be held by the Treasurer of the County.

COMMISSIONERS continued

PROPOSED ORDINANCE AMENDMENT continued

ITEM #2 cont'd

- (2) Such revenues collected and placed in such special fund shall only be disbursed by appropriation of the County Board for use by the Assessor. ~~Said appropriation shall be limited to budgetary purposes conforming to the line item description of Object Code 245 (Advertising for Specific Purposes) or Object Code 579 (Computer Equipment), and shall be further subject to the procedures set forth in Chapter 34, Article IV of the Cook County Code of Ordinances, as the case may be.~~

PROPOSED RESOLUTIONS

ITEM #3

Submitting a Proposed Resolution sponsored by

JOAN PATRICIA MURPHY, County Commissioner

PROPOSED RESOLUTION

**A RESOLUTION URGING THE U.S. DEPARTMENT OF TRANSPORTATION TO AWARD
A GRANT TO THE ILLINOIS INTERNATIONAL PORT DISTRICT
FOR THE IROQUOIS LANDING DOCK WALL REHABILITATION PROJECT**

WHEREAS, the Illinois International Port District (IIPD) has submitted to the United States Department of Transportation a TIGER IV Discretionary Grant application request for \$14 million to rehabilitate an existing 100-year old dock wall in poor condition at the Iroquois Landing Lakefront Terminal; and

WHEREAS, the Illinois International Port District owns and operates industrial sites on Lake Calumet Harbor as well as the dock wall at Iroquois Landing Lakefront Terminal at the mouth of the Calumet River and Lake Michigan; these facilities are part of the Port of Chicago which is the largest general cargo port on the Great Lakes; and

WHEREAS, the Port of Chicago facilities and the jobs it generates enhance the economic viability of the Midwest region; nearly 30,000 jobs in the Chicago metropolitan region and the State of Illinois are in some way related to the activity at the Port of Chicago; and

WHEREAS, Iroquois Landing is a critical link in the National and Illinois transportation system which keeps open and accessible to the global marketplace the Calumet River Channel, a commercial access route to the Illinois River, the Mississippi River, and the Gulf of Mexico; and

WHEREAS, it is critical that we strengthen the transportation systems necessary to promote international trade and economic efficiency; with total exports valued at \$65 billion, the State of Illinois ranked sixth in U.S. exports in 2011; and

COMMISSIONERS continued

PROPOSED RESOLUTIONS continued

ITEM #3 cont'd

WHEREAS, the Iroquois Landing project will also contribute to an increased level of safety on regional roadways by maintaining marine transport – reducing the truck traffic and resulting in a lesser number of vehicular accidents; and

WHEREAS, the Iroquois Landing project will provide environmental benefits through green technology by use of a recycled fender system and reuse of existing materials such as crushed concrete for backfill material; the IIPD is committed to the environment as shown by its inclusion and participation in the “Green Marine” program; and

WHEREAS, the investment in the Iroquois Landing Terminal dock wall project will ensure the long-term operation of the Terminal, the long-term sustainability of jobs, create numerous construction jobs, help to preserve the environment, and ensure the economic success and vitality of our region.

NOW, THEREFORE, BE IT RESOLVED, that the President and Cook County Board of Commissioners urge the United States Department of Transportation to fully consider and award a TIGER IV grant for \$14 million to the Illinois International Port District for rehabilitation of the Iroquois Landing Terminal dock wall; and

BE IT FURTHER RESOLVED, that a suitable copy of this Resolution be tendered to United States Secretary of Transportation Ray LaHood and also spread upon the proceedings of this honorable body.

* * * * *

ITEM #4

Submitting a Proposed Resolution sponsored by

WILLIAM M. BEAVERS, County Commissioner

PROPOSED RESOLUTION

**A RESOLUTION AFFIRMING COOK COUNTY’S SUPPORT FOR HB 3881
AND CALLING UPON GOVERNOR PAT QUINN TO SIGN THE BILL INTO LAW**

WHEREAS, the Lake Calumet area is noted for a high concentration of former landfills and dumpsites and other industrial uses with legacy environmental concerns; and

WHEREAS, restoration and preservation plans have been implemented to redress those historical land use and environmental concerns; and

WHEREAS, Beaubian Woods, Flatfoot Lake, and Little Calumet River are important natural assets enjoyed by the residents of Cook County; and

COMMISSIONERS continued

PROPOSED RESOLUTIONS continued

ITEM #4 cont'd

WHEREAS, on May 25, 2012, a judge of the Cook County Circuit Court granted landfill operator Land and Lakes Company's petition to disconnect an 86-acre parcel from the City of Chicago; and

WHEREAS, Land and Lakes Company's petition was brought with the apparent aim of avoiding the City's longstanding landfill moratorium by joining unincorporated Cook County or annexing the property to the adjoining Village of Dolton and seeking local sitting approval to expand its landfill operation onto the disconnected property; and

WHEREAS, the disconnected parcel is located in the Lake Calumet area, for which Cook County and other units of government including the State of Illinois and the City of Chicago have developed plans for preserving and restoring unique environmental areas. These units of government have invested millions of dollars in implementing the restoration and preservation plans, with significant additional investments planned for the future; and

WHEREAS, the disconnection of this and other parcels from the City of Chicago could result in new or expanded landfills in sensitive areas; and

WHEREAS, in response to the City's landfill moratorium and continued land development in the City of Chicago, numerous solid waste transfer stations have been developed and are currently relied on by the City of Chicago and suburban municipalities in Cook County to access landfill facilities that are not located in areas with unique environmental concerns, such as the Lake Calumet region; and

WHEREAS, on May 30, 2012, the Illinois House of Representatives voted to concur with the Illinois Senate's passage of amended HB 3881, which among other things prohibits the Illinois Environmental Protection Agency (IEPA) from issuing a permit to new or expanded landfills in counties with a population of over 2,000,000 inhabitants; and

WHEREAS, HB 3881 would prohibit the IEPA from issuing a permit to a new or expanded landfill in Cook County because of the population of over 2,000,000 inhabitants; and

WHEREAS, the municipal solid waste industry association is fiercely opposed to HB 3881; and

WHEREAS, on April 3, 2012, the Cook County Board of Commissioners approved a Solid Waste Plan Update; and

WHEREAS, the Solid Waste Plan Update articulates a number of goals related to decreasing dependence on landfills and increasing recycling participation throughout Cook County, including promoting a "zero-waste" philosophy with 100% diversion rate; and

WHEREAS, HB 3881 is consistent with Solid Waste Plan Update.

COMMISSIONERS continued

PROPOSED RESOLUTIONS continued

ITEM #4 cont'd

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Commissioners of Cook County, gathered here this 19th day of June, 2012, do hereby declare of full support of HB 3881 to amend the Illinois Environmental Protection Agency’s rules to disallow the establishment of new or the expansion of existing municipal solid waste landfills in counties of more than 2,000,000 inhabitants, and call upon Governor Pat Quinn to sign into law such legislation.

CONSENT CALENDAR

ITEM #5

Pursuant to Cook County Code Section 2-108(gg) Consent Calendar, the Secretary to the Board of Commissioners hereby transmits Resolutions for your consideration. The Consent Calendar Resolutions shall be published in the Post Board Action Agenda and Journal of Proceedings as prepared by the Clerk of the Board.

COMMITTEE REPORTS

ITEM #6

- Legislation & Intergovernmental Relations..... Meeting of May 14, 2012
- Finance Subcommittee on Worker's Compensation..... Meeting of June 5, 2012
- 2010 Census Redistricting..... Meeting of June 15, 2012
- Legislation & Intergovernmental Relations..... Meeting of June 15, 2012
- Finance Subcommittee on Labor Meeting of June 19, 2012
- Legislation & Intergovernmental Relations..... Meeting of June 19, 2012
- Real Estate & Business Economic Development Meeting of June 19, 2012
- Rules and Administration Meeting of June 19, 2012
- Finance..... Meeting of June 19, 2012
- Zoning and Building Meeting of June 19, 2012
- Roads and Bridges Meeting of June 19, 2012

BUREAU OF FINANCE
OFFICE OF THE COUNTY COMPTROLLER

PROPOSED CONTRACT

ITEM #7

Transmitting a Communication, dated May 30, 2012 from

TAKASHI REINBOLD, Interim Comptroller
and
MARIA DE LOURDES COSS, Chief Procurement Officer

requesting authorization for the Chief Procurement Officer to enter into and execute a contract with Nationwide Retirement Solutions, Inc. (a subsidiary and affiliate of Nationwide Financial Services, Inc), Dublin, Ohio, for Cook County Deferred Compensation (457 Plan) services.

Reason: On October 6, 2011, a Request for Proposal (RFP) for a Bundled Deferred Compensation (457 Plan) Services Program was advertised. A RFP process was followed in accordance with the Cook County Procurement Code. Proposals were received on November 7, 2011 and an evaluation process was conducted based on the evaluation criteria outlined in the RFP document. It was determined that Nationwide Retirement Solutions, Inc presented the best value for Cook County.

Estimated Fiscal Impact: The County was able to establish a cost savings by reducing the current basis point total from 19bps total overall, before the RFP procurement to 14bps overall in the 2nd and final offer. Additionally, the Deferred Compensation Committee was able to add value by adding customer service incentives to the contract

Contract period: July 1, 2012 through June 30, 2012.

The Purchasing Agent concurs.

The Budget Department has received all requisite documents and determined the fiscal impact on Cook County, if any.

REPORT

ITEM #8

Transmitting a Communication from

TAKASHI REINBOLD, Interim Comptroller

submitting the Bills and Claims Report for the period of May 25, 2012 through June 7, 2012.

This report to be received and filed is to comply with the Amended Procurement Code Chapter 34-125 (k).

BUREAU OF FINANCE
OFFICE OF THE COUNTY COMPTROLLER continued

REPORT continued

ITEM #8 cont'd

The Comptroller shall provide to the Board of Commissioners a report of all payments made pursuant to contracts for supplies, materials and equipment and for professional and managerial services for Cook County, including the separately elected Officials, which involve an expenditure of \$150,000.00 or more, within two (2) weeks of being made. Such reports shall include:

1. The name of the Vendor;
2. A brief description of the product or service provided;
3. The name of the Using Department and budgetary account from which the funds are being drawn; and
4. The contract number under which the payment is being made.

BUREAU OF HUMAN RESOURCES

REPORT

ITEM #9

Transmitting a Communication, dated June 19, 2012 from

MAUREEN T. O'DONNELL, Chief, Bureau of Human Resources

and

TAKASHI REINBOLD, Interim Comptroller

submitting the Human Resources Activity report covering the two (2) week pay period for Pay Period 9 ending April 21, 2012.

OFFICE OF THE COUNTY ASSESSOR

TRANSFER OF FUNDS

ITEM #10

Transmitting a Communication, dated May 18, 2012 from

JOSEPH BERRIOS, Cook County Assessor

by

VICTORIA LACALAMITA, Human Resources Director

requesting approval by the Board of Commissioners to transfer funds totaling \$30,000.00 from Account 040-579, Computer Equipment to Account 040-240, External Graphics and Reproduction Services in order to complete necessary printing purchases for the remainder of the 2012 fiscal year. Also, the 240 account is currently has deficit of \$17,087.00.

Reason: Currently, the Cook County Assessor's Office account for External Graphics and Reproduction Services (040-240) does not have the necessary funds to complete the purchase of additional docket jackets and Important Tax Information envelopes that are needed during tax bill time. Also, the 240 account has a deficit of -\$17,087.00 that needs to be eliminated.

From Account 040-579	Total	\$30,000.00
To Account 040-240	Total	\$30,000.00

1. On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

It became apparent that the receiving account would require additional funds on May 8, 2012. The balance as of May 8, 2012 was -\$17,087.00.

2. How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

The account being used for the source of transferred funds is the 040-579 account and was identified as having sufficient funds to meet the Assessor's Offices needs for the remainder of the fiscal year. No other accounts were considered as a source of the transferred funds.

3. Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

None.

OFFICE OF THE COUNTY ASSESSOR continued

TRANSFER OF FUNDS continued

ITEM #10 cont'd

4. If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

The 040-579 was budgeted for the purpose of purchasing new computer equipment as well as the replacement of old and outdated computer equipment, 2011 Capital funds were used.

The Budget Department has received all requisite documents and determined the fiscal impact on Cook County, if any.

OFFICE OF THE CHIEF JUDGE
SOCIAL SERVICE DEPARTMENT

PROPOSED GRANT AWARD RENEWAL

ITEM #11

Transmitting a Communication, dated May 25, 2012, from

TIMOTHY C. EVANS, Chief Judge, Circuit Court of Cook County

requesting authorization to renew a grant in the amount of \$18,000.00 from the Illinois Criminal Justice Information Authority (ICJIA) for the Social Service Department to continue intervention services to high-risk, substance abusing female offenders referred to the department because of a Driving Under the Influence offense.

The authorization to accept the original grant was given on December 14, 2010 by the Cook County Board of Commissioners in the amount of \$70,000.00. Subsequently, on September 20, 2011, the County Board authorized a six (6) month, time-only extension.

Estimated Fiscal Impact: \$6,000.00. Grant Award: \$18,000.00. Funding period: April 1, 2012 through September 30, 2012. (541-818 Account).

Sufficient funds are available in the Social Service/Probation and Court Services Fund.

The Budget Department has received all requisite documents and determined the fiscal impact on Cook County, if any.

CLERK OF THE CIRCUIT COURT

PROPOSED CONTRACT ADDENDUM

ITEM #12

Transmitting a Communication, dated May 30, 2012 from

DOROTHY A. BROWN, Clerk of the Circuit Court

requesting authorization for the Chief Procurement Officer to increase by \$25,000.00 and extend for five (5) months, Contract No. 10-41-119 with Greene and Letts, Chicago, Illinois, for labor relations consulting services.

Board approved amount 07-27-2010:	\$ 94,350.00
Previous increase approved 07-27-11:	27,071.68
Previous increase approved 01-01-12:	13,535.84
Previous increase approved 03-01-12:	13,535.84
This increase requested:	<u>25,000.00</u>
Adjusted amount:	\$173,493.36

Reason: A Request for Proposal (RFP) was issued and three (3) vendors provided responses. Greene and Letts was selected as they met all requirements under the RFP process. The Clerk of the Circuit Court is requesting an extension and increase of the contract to allow for the vendor to continue to handle the Clerk's office labor relations matters including Unfair Labor Practices ("ULP") claims, arbitrations, Collective Bargaining Agreement negotiations, and grievance resolution matters with no interruptions in service, and until a Countywide Labor Relations Consultant contract can be obtained. The expiration date of this contract is June 30, 2012.

Estimated Fiscal Impact: \$25,000.00. Contract extension: July 1, 2012 through November 30, 2012. (335-261 Account).

The Purchasing Agent concurs.

Vendor has met the Minority and Women Business Enterprise Ordinance.

OFFICE OF THE SHERIFF
DEPARTMENT OF FISCAL ADMINISTRATION
AND SUPPORT SERVICES

PROPOSED CONTRACTS

ITEM #13

Transmitting a Communication, dated June 8, 2012 from

THOMAS J. DART, Sheriff of Cook County

by

ALEXIS A. HERRERA, Chief Financial Officer

and

MARIA DE LOURDES COSS, Chief Procurement Officer

requesting authorization for the Chief Procurement Officer to enter into and execute a contract with Henry's House of Sober Living, Chicago, Illinois, to provide housing and appropriate support services to eligible participants of the Cook County Sheriff's Electronic Monitoring Program.

Reason: As of June 2, 2012, there were approximately 104 detainees who were eligible for release from the Cook County Department of Corrections into the Electronic Monitoring Program, but had no residence to accommodate the electronic monitoring equipment.

In an effort to reduce the population at the Cook County Department of Corrections and to provide rehabilitative services to qualifying detainees, the Cook County Sheriff's Office and the Cook County Justice Advisory Council have worked together to find suitable residency for these detainees. Henry's House of Sober Living was chosen because they could accommodate our security requirements and currently provide similar services to the Illinois Department of Corrections.

The funding for this contract will be paid partially by the Sheriff's Inmate Welfare Fund and a grant from the Justice Advisory Council. The Sheriff's Inmate Welfare Fund will cover the approximate cost of room and board and the Justice Advisory Council will cover the cost of treatment services. Henry's House of Sober Living will allow housing and appropriate support services for up to twelve (12) electronic monitoring participants every day of the week.

The total cost per day per participant will be \$46.55; \$38.00 will be paid by the Sheriff's Inmate Welfare Fund and \$8.65 will be paid by the Justice Advisory Council.

Estimated Fiscal Impact: not to exceed \$204,330.00 [\$157,740.00 - Sheriff's Inmate Welfare Fund and \$46,590.00 - (499-818 Account)].

OFFICE OF THE SHERIFF
DEPARTMENT OF FISCAL ADMINISTRATION
AND SUPPORT SERVICES continued

PROPOSED CONTRACTS continued

ITEM #13 cont'd

Contract period: This contract will commence after execution by the County, Cook County Department of Corrections, and Henry's House of Sober Living (Commencement Date) for a period of one (1) year with a one (1) year renewal option.

The Purchasing Agent concurs.

The Budget Department has received all requisite documents and determined the fiscal impact on Cook County, if any.

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ITEM #14

Transmitting a Communication, dated June 8, 2012 from

THOMAS J. DART, Sheriff of Cook County

by

ALEXIS A. HERRERA, Chief Financial Officer

and

MARIA DE LOURDES COSS, Chief Procurement Officer

requesting authorization for the Chief Procurement Officer to enter into and execute a contract with Haymarket, Chicago, Illinois, to provide housing and appropriate support services to eligible participants of the Cook County Sheriff's Electronic Monitoring Program.

Reason: As of June 2, 2012, there were approximately 104 detainees who were eligible for release from the Cook County Department of Corrections into the Electronic Monitoring Program, but had no residence to accommodate the electronic monitoring equipment.

In an effort to reduce the population at the Cook County Department of Corrections and to provide rehabilitative services to qualifying detainees, the Cook County Sheriff's Office and the Cook County Justice Advisory Council have worked together to find suitable residency for these detainees. Haymarket was chosen because they could accommodate our security requirements.

The funding for this contract will be paid partially by the Sheriff's Inmate Welfare Fund and a grant from the Justice Advisory Council. The Sheriff's Inmate Welfare Fund will cover the approximate cost of room and board and the Justice Advisory Council will cover the cost of treatment services. Haymarket will allow housing and appropriate support services for twenty-four (24) electronic monitoring participants every day of the week.

The total cost per day per participant will be \$90.97; \$70.22 will be paid by the Sheriff's Inmate Welfare Fund and \$20.75 will be paid by the Justice Advisory Council.

OFFICE OF THE SHERIFF
DEPARTMENT OF FISCAL ADMINISTRATION
AND SUPPORT SERVICES continued

PROPOSED CONTRACTS continued

ITEM #14 cont'd

Estimated Fiscal Impact: not to exceed \$796,900.00 [\$615,200.00 - Sheriff's Inmate Welfare Fund and \$181,700.00 - (499-818 Account)].

Contract period: This contract will commence after execution by the County, Cook County Department of Corrections, and Haymarket (Commencement Date) for a period of one (1) year with a one (1) year renewal option.

The Purchasing Agent concurs.

OFFICE OF THE SHERIFF
SHERIFF'S IMPACT INCARCERATION DEPARTMENT

PROPOSED INTERGOVERNMENTAL AGREEMENT

ITEM #15

Transmitting a Communication, dated June 8, 2012 from

THOMAS J. DART, Sheriff of Cook County

by

JOHN J. HARRINGTON, Boot Camp Director, Sheriff's Impact Incarceration Department

requesting authorization to enter into an intergovernmental agreement between Cook County Sheriff's Office and the Illinois Department of Corrections, to provide inmate housing and rehabilitative services at the Cook County Boot Camp.

A maximum of forty-eight (48) detainees can be accommodated at the Cook County Boot Camp at a rate of \$150.00 per day. Boot Camp Platoon detainees will participate in specifically designed program, which would include an incarceration period of up to 120 days.

This agreement has been reviewed and approved as to form by the Cook County State's Attorney's Office.

Estimated Fiscal Impact: None. Revenue Generating Estimate: \$1,000,000.00.

OFFICE OF THE STATE'S ATTORNEY

PENDING LITIGATION

ITEM #16

Transmitting a Communication, dated May 30, 2012 from

ANITA ALVAREZ, Cook County State's Attorney

by

PATRICK T. DRISCOLL, JR., Deputy State's Attorney, Chief, Civil Actions Bureau

respectfully request permission to discuss the following cases with the Board or the appropriate committee thereof:

1. Andre Crawford v. Lt. Craig Johnson, et al., Case No. 12-C-2251
2. Rodney Hunter v. County, et al., Case No. 12-C-1066
3. Demetrios Bobolis v. Deputy Neme, Case No. 12-C-1840
4. Ronald Pierce v. Shinner, et al., Case No. 11-C-1316
5. Yaphet Castile v. Superintendent Mariece, et al., Case No. 12-CV-884
6. Fredgena Brackens v. John H. Stroger Hospital, Case No. 12-M1-301269

OFFICE OF THE COUNTY TREASURER

REPORT

ITEM #17

Transmitting a Communication, dated May 31, 2012 from

MARIA PAPPAS, Cook County Treasurer

submitting herewith a copy of the Independent Auditor's Report of the Financial Statements of the Cook County Treasurer's Office as of November 30, 2011 and 2010.

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The next regularly scheduled meeting is presently set for Tuesday, July 10, 2012.