

FOREST PRESERVE DISTRICT FINANCE AGENDA

MARCH 19, 2013

DISBURSEMENTS

13FINA0033 **EFRAIM CARLSON & SON, INC.**, Libertyville, Illinois, submitting invoice totaling \$103,629.22 for Contract Number: 10-80-60. Total Contract Awarded: \$688,800.00. Original Board Approval Date: January 19, 2012. Description: Ned Brown Preserve Boathouse and Concession Building

District(s): 15

13FINA0034 **URS CORPORATION**, Chicago, Illinois, submitting invoice totaling \$101,931.04 for Contract Number: 06-80-03. Total Contract Awarded: \$380,500.00. Original Board Approval Date: September 2, 2010. Description: Phase II Engineering Services/Thorn Creek Bicycle Trail

District(s): 5 & 6

13FINA0035 **CLEAN CUT TREE SERVICE, INC.**, Grayslake, Illinois, submitting invoice totaling \$44,700.00 for Contract Number: 12-31-111. Total Contract Awarded: \$149,000.00. Original Board Approval Date: September 11, 2012. Description: Tree Removal Due to EAB

District(s): 14 & 15

13FINA0036 **PIZZO AND ASSOCIATES**, Leland, Illinois, submitting invoice totaling \$83,987.99 for Contract Number: 11-31-110N. Total Combined Contract Awarded: \$2,100,000.00. Original Board Approval Date: December 15, 2011 - Renewed February 4, 2013. Description: Habitat Enhancement & Maintenance – North

District(s): 13, 14 & 17

13FINA0037 **VEGA TREE SERVICE**, Stone Park, Illinois, submitting invoice totaling \$52,600.00 for Contract Number: 12-31-109. Total Contract Awarded: \$52,600.00. Original Board Approval Date: September 11, 2012. Description: Tree Removal Due to Emerald Ash Borer - South Region

District(s): 5 & 6

BID RECOMMENDATIONS

13FINA0042

Transmitting a Communication dated, March 19, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with PirTano Construction Company Inc., Addison, Illinois.

Reason: Contract 13-80-20 consists of installing underground conduits at four locations in accordance with the District's specifications. PirTano Construction Company Inc., Addison, Illinois, was the lowest responsive and responsible of six (6) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 20, 2013.

The bid results were as follows:

1. PirTano	\$93,908.00
2. H & H	\$99,810.00
3. Town & Country	\$105,679.10
4. Lyons & Pinner Electric	\$108,250.19
5. Utility Dynamic Corp.	\$131,040.00
6. Broadway Electric	\$168,887.50

Estimated Fiscal Impact: \$93,908.00 (Buildings Account 09-6710)

Contract period: Sixty (60) calendar days from issuance of the Notice to Proceed

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois

District(s): 3, 4, 9 and 15

13FINA0043

Transmitting a Communication dated March 19, 2013, from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with RNR Contractors Inc., Morris, Illinois.

Reason: Contract 12-80-60 consists of demolishing selective buildings and bridges at the former Rolling Knolls Golf Course in accordance with the District's specifications. RNR Contractors Inc., Morris, Illinois, was the lowest responsive and responsible of two (2) bidders.

The bid results were as follows:

- | | |
|------------------------------|---------------|
| 1. RNR Contractors Inc. | \$157,777.00* |
| 2. Pan-Oceanic Eng. Co. Inc. | \$260,000.00 |

** RNR bid \$157,732.00, but after further examination, RNR made a mathematical error in its calculation. Their actual bid was \$157,777.00.*

Sealed bids were received, opened and publicly read at the Bid Opening on February 15, 2013.

Estimated Fiscal Impact: \$157,777.00 (Buildings Account 09-6710)

Contract period: Ninety (90) calendar days from issuance of the Notice to Proceed

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois.

District(s): 15

13FINA0044

Transmitting a Communication dated, March 19, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with McGinty Brothers, Inc., Long Grove, Illinois.

Reason: Contract 13-31-103 consists of, the removal of herbaceous and woody invasive plants through herbicide application, cutting, mowing or other mechanical and manual means with removal of debris generated by these activities in Zanders Woods, within Thornton-Lansing Road Nature Preserve Region 9, Thorn Creek Division.

McGinty Brothers, Inc.; Long Grove, Illinois, was the lowest responsive and responsible of seven (7) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 1, 2013.

The bid results, based on various per acre costs, were as follows:

1. McGinty Brothers, Inc.	\$5,935.00
2. Pizzo and Associates	\$6,775.99
3. Cardno, JF New	\$9,195.00
4. Encap, Inc.	\$10,442.50
5. Integrated Lakes Management	\$12,582.50
6. Conservation Land Stewardship	\$14,062.00
7. Tallgrass Restoration, LLC.	\$19,070.00

The total amount of the contract is anticipated not to exceed \$219,920.00, of which the District was awarded a grant through the National Fish and Wildlife Foundation (NFWF) for \$100,000.00. The District is required to provide a \$119,920.00 grant match.

Estimated Fiscal Impact: Not to exceed \$\$119,920.00 after reimbursement (Restoration/Landscape Account 09-6750)

Contract period: From issuance of purchase order through October 1, 2014

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois

District(s): 6

13FINA0045

Transmitting a Communication dated, March 19, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with Pizzo and Associates, Leland, Illinois.

Reason: Contract 13-31-102 consists of, the removal of herbaceous and woody invasive plants through herbicide application, cutting, mowing or hand-pulling as well as removal of debris generated by these activities. Also controlled burning to stimulate native plants and reduce exotic plants as well as brush pile burning to remove woody debris in accordance with the District's specifications in Sand Ridge Nature Preserve, Sand Ridge Nature Center, Green Lake Savanna and Jurgensen Woods Region 9, Thorn Creek Division.

Pizzo and Associates; Leland, Illinois, was the lowest responsive and responsible of seven (7) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 1, 2013.

The bid results, based on various per acre costs, were as follows:

1. Pizzo and Associates	\$11,299.81
2. McGinty Brothers, Inc.	\$14,958.50
3. Encap, Inc.	\$15,031.82
4. Integrated Lakes Management	\$16,807.50
5. Cardno, JF New	\$17,464.00
6. Conservation Land Stewardship	\$19,532.00
7. Tallgrass Restoration, LLC.	\$24,410.00

The total amount of the contract is anticipated not to exceed \$510,000.00, of which the District was awarded a grant through the United States Fish and Wildlife Service (USFWS) for \$350,000.00. The District is required to provide a \$160,000.00 grant match.

Estimated Fiscal Impact: Not to exceed \$160,000.00 after reimbursement (Restoration/Landscape Account 09-6750)

Contract period: From issuance of purchase order through September 14, 2014

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois.

District(s): 4 and 6

13FINA0046

Transmitting a Communication dated, March 19, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with Groundskeeper Landscape, Orland Park, Illinois.

Reason: Contract 13-31-107 consists of the removal of 1,263 trees, due mostly to impacts from the Emerald Ash Borer, in accordance with the District's specifications in Region 6, Palos Division. Groundskeeper Landscape, Orland Park, Illinois, was the lowest responsive and responsible of six (6) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 13, 2013.

The bid results were as follows:

1. Groundskeeper Landscape	\$104,238.00
2. McGinty Bros.	\$123,376.45
3. Homer Tree Service	\$127,114.80
4. Clean Cut Tree Service	\$139,000.00
5. Trees R'Us, Inc.	\$141,720.00
6. Landscape Concepts Management	\$176,820.00

Estimated Fiscal Impact: \$104,238.00 (Restoration/Landscape Account 09-6750)

Contract period: Ninety (90) working days from issuance of purchase order

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois.

District(s): 17

13FINA0047

Transmitting a Communication dated, March 19, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with Powell Tree Care, Elk Grove, Illinois.

Reason: Contract 13-31-105 consists of the removal of 769 trees, due mostly to impacts from the Emerald Ash Borer, in accordance with the District's specifications in Region 1, Poplar Creek Division. Powell Tree Care, Elk Grove, Illinois, was the lowest responsive and responsible of eight (8) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 6, 2013.

The bid results were as follows:

1. Powell Tree Care	\$56,750.00
2. The Care of Trees	\$63,180.00
3. Homer Tree Service	\$67,073.50
4. Groundskeeper Landscape	\$71,741.58
5. Trees R'Us, Inc.	\$73,520.00
6. Winkler's Tree Service	\$83,498.00
7. McGinty Bros.	\$88,765.00
8. Clean Cut Tree Service	\$102,280.00

Estimated Fiscal Impact: \$56,750.00 (Restoration/Landscape Account 09-6750)

Contract period: Forty-Five (45) working days from issuance of purchase order

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois

District(s): 14

13FINA0048

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with McGinty Bros. Tree Service, Long Grove, Illinois.

Reason: Contract 13-31-106 consists of the removal of 842 trees, due mostly to impacts from the Emerald Ash Borer, in accordance with the District's specifications in Region 9, Thorn Creek Division. McGinty Bros. Tree Service, Long Grove, Illinois, was the lowest responsive and responsible of six (6) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on February 13, 2013.

The bid results were as follows:

1. McGinty Bros.	\$66,934.00
2. Vega Tree Service	\$78,000.00
3. Groundskeeper Landscape	\$82,111.00
4. Homer Tree Service	\$86,616.10
5. Trees R'Us, Inc.	\$110,430.00
6. The Care of Trees	\$118,000.00

Estimated Fiscal Impact: **\$66,934.00** (Restoration/Landscape Account 09-6750)

Contract period: Fifty (50) working days from issuance of purchase order

The Forest Preserve District's Chief Financial Officer and Chief Attorney have approved this item.

The vendor has met the Minority and Women Business Enterprise Ordinance provisions.

Vendor is in good standing with the State of Illinois.

District(s): 4, 5 and 6

13FINA0049

REVENUE AND EXPENSE REPORT

**Forest Preserve District of Cook County
 Corporate Fund Analysis of Revenue and Expense
 As of January 31, 2013**

REVENUES	2012 Budget	2013 Budget	Jan-12	Jan-13	Year-to- Year Current Month Difference	Year- to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	39,795,167	45,307,302	225,897	247,789	21,892	1%
Personal Property Taxes	5,200,000	834,100	859,097	145,000	(714,098)	17%
Golf	900,000	990,000	11,409	-	(11,409)	0%
Concessions	150,000	200,000	10,059	10,062	3	5%
License Agreements	1,751,670	1,400,000	-	-	-	0%
Land Use Fees	250,000	250,000	14,293	17,702	3,409	7%
Winter Sports	25,000	15,000	5,890	140	(5,750)	1%
Equestrian Licenses	35,000	40,000	68	215	147	1%
Miscellaneous Income	50,000	100,000	4,853	20,356	15,503	20%
Picnic Permit Fees	850,000	890,000	164,687	187,641	22,954	21%
Pool Fees	250,000	400,000	-	-	-	0%
Fines	175,000	320,000	8,418	55,674	47,256	17%
Interest	50,000	150,000	11,452	1,808	(9,644)	1%
Fund Balance Contribution	8,531,566	1,945,323	-	-	-	0%
TOTALS	58,013,403	52,841,725	1,316,123	686,387	(629,736)	1%

EXPENDITURES	2012 Budget	2013 Budget	Jan-12	Jan-13	Year-to- Year Current Month Difference	Year- to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	2,100,290	1,884,258	79,472	36,445	(43,028)	2%
Finance & Administration	1,787,221	2,054,581	94,527	36,613	(57,914)	2%
Human Resources	696,162	585,246	21,283	12,069	(9,214)	2%
Resource Management	7,986,645	7,653,505	345,762	167,059	(178,703)	2%
General Maintenance	20,027,575	-	538,127		(538,127)	0%
Landscape Maintenance	-	10,504,913	-	122,306		1%
Facility and Facility Maintenance	-	9,203,145	-	126,606		1%
Resident Watchmen Facilities	200,000	250,000	-	-	-	0%
Recreation, Volunteer Res. & Permits	2,707,564	3,046,935	31,270	22,376	(8,894)	1%
Law Enforcement	9,633,492	9,514,640	429,145	194,769	(234,376)	2%
Legal Department	1,429,731	1,365,971	76,749	30,507	(46,242)	2%
Planning & Development	1,735,303	1,813,531	88,078	43,868	(44,210)	2%
District-Wide Services	2,709,420	3,415,000	26,338	3,754	(22,584)	0%
Transfer Out of Corporate Fund	7,000,000	1,550,000	-	-	-	0%
TOTALS	58,013,403	52,841,725	1,730,751	796,371	(1,183,292)	2%

COMMUNICATION NO. 13FINA0032

Transmitting a Communication dated February 4, 2013 from

ARNOLD L. RANDALL, General Superintendent

Requesting permission to discuss with the Finance Committee in executive session the possible acquisition of real estate property to be utilized as a future forest preserve.

***Referred to the Committee on Finance on February 4, 2013.**

The next regularly scheduled meeting is presently set for Tuesday, April 16, 2013.